HOPE SERVICES

Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

HENRY COUNTY BOARD OF DD MEETING MINUTES

October 17, 2017

Board Members Present:	Jake Freppel, Jen Gerken, Donna Saunders, Joan Friess, Kent Beilharz, Terri Sedam
Superintendent:	Stephen E. Tucker
Staff Present:	Cheryl Smith, Tina Parsons, Melinda Camp, Heather Obermyer,
Visitors:	LaNae Thompson, Randy Barnes, Bishop Nieto, Derrick Maassel, Jenny Hartford, Shannon Allen

The Henry County Board of Developmental Disabilities board meeting was held on October 17, 2017 at HOPE Services, 135 East Maumee Ave., Napoleon, Ohio at 4:00 p.m. The meeting was called to order by Board President Mr. Freppel and roll call was taken. Mrs. Kramer was absent.

Reception and Comments of Visitors – The attendees of the 2017 SYNERGY conference, Randy Barnes, Bishop Nieto, Derrick Maassel, Jenny Hartford, and Shannon Allen each took turns talking to the board about their experience, thanking the board for allowing them to attend by financially supporting it. Each participant had a different take-away from the conference and all hope to go back in 2018. Randy Barnes expressed his gratitude to the board for the opportunity and said this was a time for everyone to come together as one and it was a growing experience for everyone that went.

Announcement and Communications – None

Revisions to the agenda – Tina Parsons noted that the Early Intervention board report and the JT's Building & Maintenance contract was added after the original email packet went out.

Resolution 17-49: Approval of Minutes of Previous Meeting – A motion for discussion was made by Mrs. Saunders and seconded by Mr. Beilharz.

Discussion: None

Roll call was taken and the minutes of the September 19, 2017 board meeting were unanimously approved.

Old business from the board – None

New business from the board - None

Old Business from the Superintendent:

Children's Service update: Mr. Tucker announced to the board that Allyson Smith, one of the two new Service Coordinators has submitted her resignation. At this time we will not replace Allyson but have Tammy's hours increased as needed.

Transition update: Mr. Tucker talked with the board about the Provider open house/informational meeting that was held October 4, 2017, stating there were 7 providers in attendance with 6 of them submitting interest forms, with one from out of State. An informational meeting/open forum has been scheduled for Tuesday, October 24th for those SASS and SES people directly affected by the transition. All 7 interested parties will be invited back to meet with people served, family members, guardians and staff, allowing everyone to give input. We are hopeful to have either a single provider for each of the programs or one provider to take over both. It is important to maintain our presence here at the HOPE activity center.

Levy update: Mr. Tucker stated that there may have been a misconception of what was meant by having a "low key" levy campaign. Actions taken by both HOPE Services and the levy committee have been facts sheets created, newspaper advertisements designed and radio recordings submitted to WNDH.

New Business from the Superintendent – Mr. Beilharz agreed to be the delegate for the OACB Delegate Assembly November 29, 2017. Mr. Freppel will be the alternate. Tina Parsons will look in to registration details.

Resolution 17-43: Approval of the recommended 90/10 insurance premium split for 2018 PPO and Dental Plan and the 100% Board coverage of the 2018 HDHP.

A motion for discussion was made by Mr. Beilharz and seconded by Ms. Sedam.

Discussion: Tina Parsons reviewed the 2018 Medical and Dental rates as well as the number of enrollees in each plan. The Board members discussed the importance of offering great insurance benefits as a way to maintain staff. Mrs. Gerken commented that the Board is very generous with their contribution to the premium.

Roll Call was taken and Resolution 17-43 was unanimously approved.

Resolution 17-44 – Approval of the recommended Health Savings account seed money contributed by the HCBDD.

A motion for discussion was made by Mrs. Saunders and seconded by Ms. Sedam.

Discussion: Tina Parsons stated that it is being requested that the Board continue with the contribution amounts of $750.00 per single enrollment and $1500.00 per family enrollment in the High Deductible Health Plan. These contributions could be paid the first week of January 2018 into the Health Savings accounts of each enrolled. Current numbers for enrollment as of October 2017 is 6 Family and 3 Single.

Roll call was taken and Resolution 17-44 was unanimously approved.

Resolution 17-45 – Approval of the participation in the Supported Decision Making Project.

A motion for discussion was made by Mr. Beilharz and seconded by Mrs. Friess.

Discussion: Mr. Tucker explained that this is a project focusing on supported decision making as an alternative to guardianship. This was originally a grant that was sought for through the Ohio Disabilities Council, though it was not approved. The State did put $5,000 and 10 counties in the region are participating, with the $3500.00 fee, to fund training sessions locally.

Roll call was taken and Resolution 17-45 was approved with a 5 to 1 vote.

Resolution 17-46: Approval of the cost to upgrade the telephone system in the main office (Maumee Avenue).

A motion for discussion was made by Mrs. Gerken and seconded by Ms. Sedam.

Discussion: Mrs. Smith explained to the board that due to the age of the current system we are requesting funds approved to upgrade the Maumee Avenue office telephone system. A spate quote was given for the Scott Street location however we will move to upgrade the main office first then focus on the Scott St. needs. This is an upgrade to a computerized system which will work through our server. EK Computers will assist in maintaining the system as well as technical support and training.

Roll call was taken and resolution 17-46 was approved unanimously.

Resolution 17 – 47: Approval of the September 2017 Financial report as presented.

A motion for discussion was made by Mrs. Gerken and seconded by Mrs. Sedam.

Discussion: Mrs. Smith presented the September 2017 financial report, reviewing the revenue and expense spreadsheets.

Roll call was taken and resolution 17-47 was unanimously approved.

Resolution 17-48: Approval of Contracts.

A motion for discussion was made by Mr. Freppel and seconded by Mrs. Saunders.

Discussion: Mr. Tucker explained the 2 contract renewals requested stating that both are renewals with no increase in rates. The Henry county Hospital contract keeps us in compliance with OSHA requirements related to blood borne pathogens. The JT'S Building and Maintenance is for snow removal and salt for the upcoming winter season.

Review of personnel Actions – Mr. Tucker announced the resignation of Allyson Smith to the Board.

Review of Departmental Reports

Mr. Freppel thanked the following employees for their years of service:

Pat Spengler, 4 years

Resolution 17-49 – Approval to adjourn the October 17, 2017 HCBDD Board of Director meeting. A motion for discussion was made by Mrs. Saunders and seconded by Mrs. Gerken. There was no discussion. Roll call was taken and resolution 17-49 was unanimously approved.

The next board meeting is scheduled for November 21, 2017 at 4:00 p.m. and will be held at HOPE Services, 135 East Maumee Avenue, Napoleon, Ohio.

The meeting adjourned at 5:16 PM

Donna Saunders 11/21/17

Donna Saunders, Recording Secretary Date

tlp