



Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

HENRY COUNTY BOARD OF DD MEETING MINUTES

September 20, 2023

Board Members Present: Monica Atkinson, Dan Bischoff, Timothy Davis,
Greg Heath, Nelda Irving, Amy Rosebrock,
Nichole Tripp

Superintendent: Kelly Aldrich

Staff Present: Tracy Deblin, Jessica Harmon, Kristie Humbert,
Heather Obermyer, Blake Stambaugh

Visitors: None

The Henry County Board of Developmental Disabilities (HCBDD) Regular Board meeting was held on September 20, 2023 at HOPE Services, 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Monica Atkinson and roll call was taken.

Resolution 23-61: The HCBDD approve the minutes of the July 19, 2023 Regular Board meeting.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-61 was unanimously approved.

Old Business from the Board

Resolution 23-62: The HCBDD approve additional costs to Elite Door & Security LLC as presented.

A motion was made by Mrs. Irving and seconded by Mr. Davis. Roll call was taken and Resolution 23-62 was unanimously approved.

New Business from the Board

Resolution 23-63: The HCBDD approve Arrowline Lawn & Landscape for landscaping in the amount of \$9,750.00 plus a 10% contingency.

A motion was made by Ms. Rosebrock and seconded by Mr. Bischoff. Roll call was taken and Resolution 23-63 was unanimously approved.

Resolution 23-64: The HCBDD approve Design Entertainment quote for small conference room audio/visual in the amount of \$4,598.45 plus a 10% contingency.

A motion was made by Mr. Bischoff and seconded by Mr. Heath. Roll call was taken and Resolution 23-64 was unanimously approved.

Finance Committee Recommendations

Resolution 23-65: The HCBDD approve the 2024 preliminary budget as presented.

A motion was made by Mrs. Irving and seconded by Mrs. Tripp. Roll call was taken and Resolution 23-65 was unanimously approved.

Resolution 23-66: The HCBDD approve SSA on-call stipend of \$75.00 per week with an additional \$25.00 on a holiday week effective January 1, 2024.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-66 was unanimously approved.

Resolution 23-67: The HCBDD approve the 2024 agency calendar as presented.

A motion was made by Mr. Davis and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-67 was unanimously approved.

Updates from the Superintendent:

Ms. Aldrich shared a few updates with the Board.

Napoleon Elks Lodge donated \$2,829 to provide equipment and uniforms for the Special Olympics flag football program. Gerken Paving donated \$6,600 to the HOPE Foundation through fundraising efforts of Brad Rittenhouse from M&R (a ready-mix division of Gerkens).

The governor has committed 1.35 billion into the budget for DD population. The Medicaid reimbursement rates will go up approximately 21% in January and approximately 38% over current rates in July of 2024.

Legislation is permitting virtual hybrid board and committee meetings that will go into effect October 3rd. We will have a policy for this at our next board meeting.

Darwin Becker has been hired as our new Service Coordinator and she will start on Monday, September 25th.

Business Manager Report

Resolution 23-68: The HCBDD approve the financial reports for July and August 2023 as presented.

A motion was made by Mrs. Irving and seconded by Mrs. Tripp. Roll call was taken and Resolution 23-68 was unanimously approved.

Resolution 23-69: The HCBDD approve the 2023 revenue allocation increases as presented.

A motion as made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-69 was unanimously approved.

Approval of Contracts and Addendums

Resolution 23-70: The HCBDD approve contracts and addendums as presented.

A motion was made by Mr. Davis and seconded by Mrs. Irving. Roll call was taken and Resolution 23-70 was unanimously approved.

Personnel Report

Monica Atkinson, Board President thanked the following employees for their years of service:

Renita Kuehner, 2 years of service
Jessica Harmon, 5 years of service
Christina Clark, 6 years of service
Cheryl Lewis, 11 years of service

Resolution 23-71: The HCBDD approve the revised job description as presented.

A motion was made by Mrs. Irving and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-71 was unanimously approved.

Resolution 23-72: The HCBDD approve the revised policies as presented.

A motion was made by Mr. Bischoff and seconded by Mr. Davis. Roll call was taken and Resolution 23-72 was unanimously approved.

Resolution 23-73: The HCBDD approve the revised Table of Organization as presented.

A motion was made by Mr. Bischoff and seconded by Mrs. Irving. Roll call was taken and Resolution 23-73 was unanimously approved.

Executive Session

Resolution 23-74: The HCBDD approve to enter into executive session to discuss employment of public employees.

A motion was made by Mr. Bischoff and seconded by Mrs. Tripp.

Time In: 5:02 p.m.

Time Out: 5:25 p.m.

Action:

Resolution 23-74.1: The HCBDD approve the Employment Contract Addendum for Tracy Deblin as presented.

A motion was made by Mr. Bischoff and seconded by Mr. Davis. Roll call was taken and Resolution 23-74.1 was unanimously approved.

Adjournment

Resolution 23-75: The HCBDD approve to adjourn the meeting.

A motion was made by Mrs. Irving and seconded by Mr. Davis. Roll call was taken and Resolution 23-75 was unanimously approved.



Nelda Irving, Secretary

10-18-23
Date

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