



Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

HENRY COUNTY BOARD OF DD MEETING MINUTES

March 20, 2024

Board Members Present: Monica Atkinson, Dan Bischoff, Tim Davis, Greg Heath, Nelda Irving, Amy Rosebrock, Nichole Tripp

Superintendent: Kelly Aldrich

Staff Present: Darwin Becker, Melinda Camp, Tracy Deblin, Kellee Downard, Jessica Harmon, Caryn Lulfs, Dawn McBride, Heather Obermyer, Cassandra Seesholtz, Blake Stambaugh, Tiffany Swihart

Visitors: LaNae Thompson

The Henry County Board of Developmental Disabilities (HCBDD) Regular Board meeting was held on March 20, 2024 at 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Monica Atkinson and roll call was taken. Early Intervention employees introduced themselves and gave the board a presentation on Early Intervention services.

Approval of Minutes, Revisions, or Additions to the Agenda

Resolution 24-24: The HCBDD approve the minutes of the February 21, 2024 regular board meeting.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 24-24 was unanimously approved.

New Business from the Board

Resolution 24-24.1: The HCBDD approve the outside employment checklist for Melinda Camp and conflict of interest notification for JoAnn Elston.

A motion was made by Mr. Heath and seconded by Mr. Davis. The Ethics committee stated there were no conflicts for both employees and processes have been put into place by management and therefore recommended the full board to approve each notice.

Resolution 24-2.2: The HCBDD approve rescheduling the May board meeting to May 14, 2024.

A motion was made by Mr. Bischoff and seconded by Mrs. Irving. The rescheduling is due to the Ohio Association of County Board Spring Conference.

Updates from the Superintendent:

Ms. Aldrich shared a few updates with the board.

We have started doing some research on ARPA grant expenditures. Requests for park equipment have started to come in and we have started exploring options for an accessible vehicle, mobile changing station, and technology lending library.

HB 427 was introduced on February 21st regarding sub-minimum wage for people with disabilities. If passed, this bill would eliminate sub-minimum wages and ensure that people with disabilities are paid a fair wage.

Our agency will be hosting a pancake breakfast on April 17th for area agencies that work with children and families in Henry County. This will be a collaboration and networking meeting as well as a way to show appreciation for our community partners.

Business Manager Report

Resolution 24-25: The HCBDD approve the February 2024 financial reports as presented.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Tracy Deblin, Business Manager, stated revenue will increase in March as that is when we received levy dollars Roll call was taken and Resolution 24-25 was unanimously approved.

Approval of Contracts and Addendums

Resolution 24-26: The HCBDD approve the contracts and addendums as presented.

A motion was made by Mr. Davis and seconded by Mr. Heath. Renewal contracts for LAMAR, Jerry Mapes, and Pitney Bowes were presented. Roll call was taken and Resolution 24-26 was unanimously approved.

Personnel/Policies

Monica Atkinson, Board President, thanked the following employees for their years of service:

Tiffany Swihart, 26 years
Kathy Bishop, 34 years

Resolution 24-27: The HCDD approve the revised job descriptions as presented.

A motion was made by Mr. Bischoff and seconded by Mr. Davis. Business Manager/Medicaid Services Manager, Early Intervention Director and Operations Manager job descriptions were put into the new format. Roll call was taken and Resolution 24-27 was unanimously approved.

Executive Session

Resolution 24-28: The HCBDD hereby approve to enter into executive session to discuss employment of a public employee.

A motion was made by Mr. Heath and seconded by Ms. Rosebrock. Roll call was taken and Resolution 24-28 was unanimously approved.

Time in: 4:42 p.m.
Time Out: 5:02 p.m.

No action taken.

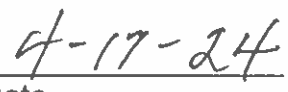
Adjournment

Resolution 24-29: The HCBDD approve to adjourn the March 20, 2024 Regular Board meeting.

A motion was made by Mr. Davis and seconded by Ms. Rosebrock. Roll call was taken and Resolution 24-29 was unanimously approved.



Nelda Irving, Secretary



Date

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