



Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

HENRY COUNTY BOARD OF DD MEETING MINUTES

November 15, 2023

Board Members Present: Monica Atkinson, Dan Bischoff, Greg Heath,
Amy Rosebrock, Nichole Tripp

Superintendent: Kelly Aldrich

Staff Present: Melinda Camp, Tracy Deblin, Jessica Harmon,
Kristie Humbert, Heather Obermyer, Blake
Stambaugh

Visitors: LaNae Thompson

The Henry County Board of Developmental Disabilities (**HCBDD**) Regular Board meeting was held on November 15, 2023 at HOPE Services, 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Monica Atkinson and roll call was taken. Tim Davis and Nelda Irving were excused from the meeting.

Resolution 23-85: The HCBDD approve the minutes of the October 18, 2023 Regular Board meeting.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-85 was unanimously approved.

New Business from the Board

Resolution 23-86: The HCBDD approve to cancel the December 20, 2023 Regular Board Meeting.

A motion was made by Ms. Rosebrock and seconded by Mr. Heath. Roll call was taken and Resolution 23-86 was unanimously approved.

Updates from the Superintendent:

Ms. Aldrich shared a few updates with the Board.

We would like to congratulate Kristie Humbert, Early Intervention Director, as this is her last board meeting. Kristie is retiring at the end of the year.

OACB Winter Conference is November 29th-December 1st. Heather Obermyer has emailed virtual training options to board members to meet their annual training hours.

NOWAC received a multi-county grant to provide Crisis Intervention training to the 7-county area. Each county will send staff to become trainers.

Business Manager Report

Resolution 23-87: The HCBDD approve the financial reports for October 2023 as presented.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-87 was unanimously approved.

Resolution 23-88: The HCBDD approve the adjustment to the 2023 Non-Federal share of Medicaid Expenditures for 2023.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-88 was unanimously approved.

Approval of Contracts and Addendums

Resolution 23-89: The HCBDD approve the contracts and addendums as presented.

A motion was made by Ms. Rosebrock and seconded by Mr. Heath. Roll call was taken and Resolution 23-89 was unanimously approved.

Personnel Report

Monica Atkinson, Board President thanked the following employees for their years of service:

Tracy Deblin, 1 year of service
Stacy Jackson, 1 year of service
Heather Obermyer, 15 years of service
Sue Hartsworm, 29 years of service

Resolution 23-90: The HCBDD approve the new and revised policies as presented.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-90 was unanimously approved.

Resolution 23-91: The HCBDD approve the revised job description as presented.

A motion was made by Ms. Rosebrock and seconded by Mr. Heath. Roll call was taken and Resolution 23-91 was unanimously approved.


Resolution 23-92: The HCBDD approve the 2024 Table of Organization as presented.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-92 was unanimously approved.


Adjournment

Resolution 23-93: The HCBDD approve to adjourn the meeting.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-93 was unanimously approved.



Nelda Irving, Secretary



Date

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