



Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

HENRY COUNTY BOARD OF DD MEETING MINUTES

January 17, 2024

Board Members Present: Monica Atkinson, Dan Bischoff, Greg Heath,
Nelda Irving, Amy Rosebrock, Nichole Tripp

Superintendent: Kelly Aldrich

Staff Present: Melinda Camp, Tracy Deblin, Jessica Harmon,
Heather Obermyer, Blake Stambaugh,
Tiffany Swihart

Visitors: None

The Henry County Board of Developmental Disabilities (**HCBDD**) Regular Board meeting was held on January 17, 2024 at 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Monica Atkinson and roll call was taken. Tim Davis was excused from the meeting.

Approval of Minutes, Revisions, or Additions to the Agenda

Resolution 24-06: The HCBDD approve the minutes of the November 15, 2023 Regular Board meeting.

A motion was made by Mrs. Irving and seconded by Mrs. Tripp. Roll call was taken and Resolution 24-06 was unanimously approved.

New Business from the Board

Resolution 24-07: The HCBDD approve the School Age Services resolution as presented.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 24-07 was unanimously approved.

Resolution 24-08: The HCBDD approve the payment for the Ohio Association of County Boards (OACB) Annual Dues for 2024.

A motion was made by Mrs. Irving and seconded by Mr. Bischoff. Total of invoice was \$15,750 which was a 3% increase from 2023. Roll call was taken and Resolution 24-08 was unanimously approved.

Resolution 24-09: The HCBDD approve the payment to the Ohio Association of County Boards (OACB) Executive Development Program for 2024.

A motion was made by Ms. Rosebrock and seconded by Mrs. Irving. The board is sending two employees for a total of \$4,950. Superintendent is required to complete per certification rule. Roll call was taken and Resolution 23-09 was unanimously approved.

Updates from the Superintendent:

Kelly Aldrich, Superintendent, shared a few updates with the board.

We submitted an APRA grant that has been approved by Ohio Department of Developmental Disabilities, we are waiting on CMS (Center for Medicaid Services) to approve it. If approved, funds need to be used by December 31, 2024. The money will be used to make the community more accessible. More details to follow once we receive final approval.

Our mock accreditation through MEORC is taking place on February 1st. Accreditation through DODD will be on June 5th.

An intern through Northwest State Community College has started and will be here a couple of days a week through May.

Crisis intervention training started today here at HOPE and is being facilitated by Willie Jones, OACB. Twenty SSA's from area counties are participating.

We are participating in a Technology Grant with our Region that is facilitated by Wood County Board of DD. They will be here to present information about the program on February 22 for a multi county advocacy meeting.

We included a strategic plan review in your packet that highlights items we have accomplished in 2023.

Developmental screenings are scheduled for the 4-county area. First one in Henry County is February 26 at St. Peter's Lutheran Church in Holgate.

Business Manager Report

Resolution 24-10: The HCBDD approve the November and December 2023 financial reports as presented.

A motion was made by Mr. Bischoff and seconded by Mrs. Irving. Roll call was taken and Resolution 24-10 was unanimously approved.

Approval of Contracts and Addendums

Resolution 24-11: The HCBDD approve the contracts and addendums as presented.

A motion was made by Mr. Bischoff and seconded by Mrs. Irving. Fulton County Board of DD is a new contract for early intervention director consultation services and is expected to only be in place for six months. Henry County Abilities Resource Council (HARC) contract is a renewal van lease. Roll call was taken and Resolution 24-11 was unanimously approved.

Personnel/Policies

Monica Atkinson, Board President thanked the following employees for their years of service:

Melissa Beman, 4 years
John Hoover, 14 years
Dawn McBride, 41 years

Resolution 24-12: The HCBDD approve the revised policies as presented.

A motion was made by Ms. Rosebrock and seconded by Mr. Bischoff. All four policies were put into the new format and renumbered. Roll call was taken and Resolution 24-12 was unanimously approved.

Resolution 24-13: The HCDD approve the revised job description as presented.

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. As part of our general review, we noticed the wording was incorrect for part-time developmental specialist job description. Roll call was taken and Resolution 24-13 was unanimously approved.

Adjournment

Resolution 24-14: The HCBDD approve to adjourn the January 17, 2024 Regular Board meeting.

A motion was made by Mrs. Tripp and seconded by Ms. Rosebrock. Roll call was taken and Resolution 24-14 was unanimously approved.


Nelda Irving, Secretary

3/20/24
Date