



Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

## HENRY COUNTY BOARD OF DD MEETING MINUTES

October 18, 2023

Board Members Present: Monica Atkinson, Dan Bischoff, Timothy Davis, Nelda Irving, Amy Rosebrock

Superintendent: Kelly Aldrich

Staff Present: Melinda Camp, Tracy Deblin, Kristie Humbert, Heather Obermyer, Blake Stambaugh

Visitors: None

The Henry County Board of Developmental Disabilities (**HCBDD**) Regular Board meeting was held on October 18, 2023 at HOPE Services, 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Monica Atkinson and roll call was taken. Greg Heath and Nichole Tripp were excused from the meeting.

### **Resolution 23-76: The HCBDD approve the minutes of the September 20, 2023 Regular Board meeting.**

A motion was made by Mr. Bischoff and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-73 was unanimously approved.

### **Executive Session**

### **Resolution 23-77: The HCBDD approve to enter into executive session to discuss compensation of public employees.**

A motion was made by Mr. Bischoff and seconded by Mr. Davis. Roll call was taken and Resolution 23-77 was unanimously approved.

Time In: 4:02 p.m.

Time Out: 4:36 p.m.

### **Resolution 23-77.1: The HCBDD approve a general salary increase of four (4%) to all eligible employees including Superintendent effective the January 5, 2024 pay date.**

A motion was made by Ms. Rosebrock and seconded by Mr. Davis. Roll call was taken and Resolution 23-77.1 was unanimously approved.

### **New Business from the Board**

**Resolution 23-78: The HCBDD approve Amy Rosebrock as the delegate for the OACB Delegate Assembly.**

A motion was made by Mr. Bischoff and seconded by Mrs. Irving. Roll call was taken and Resolution 23-78 was unanimously approved.

**Resolution 23-79: The HCBDD approve employer insurance premium contributions of 90% for the Access Plus PPO plan, 100% for the High Deductible Health plan and 90% for dental plan.**

A motion was made by Mrs. Irving and seconded by Mr. Bischoff. Roll call was taken and Resolution 23-79 was unanimously approved.

**Resolution 23-80: The HCBDD approve employer contributions in the amount of \$750/Single and \$1500/Family for employees enrolled in the High Deductible Health Plan Health Savings Account (HSA).**

A motion was made by Mr. Davis and seconded by Ms. Rosebrock. Roll call was taken and Resolution 23-80 was unanimously approved.

### **Updates from the Superintendent:**

Ms. Aldrich shared a few updates with the Board.

Board members need to have all training completed by the end of the year. We will send out virtual training options. OACB winter Conference will be held on Nov 29 through Dec 1 and is another option for training hours.

Trunk or Treat at HOPE Services will be on October 24<sup>th</sup> from 5:00-8:00 p.m. This will be in conjunction with a Soaring Arts Monster exhibit.

### **Business Manager Report**

**Resolution 23-81: The HCBDD approve the financial reports for September 2023 as presented.**

A motion was made by Mrs. Irving and seconded by Mr. Bischoff. Roll call was taken and Resolution 23-81 was unanimously approved.

**Resolution 23-82: The HCBDD approve the 2024 Fiscal Budget as presented.**

A motion was made by Mr. Davis and seconded by Mr. Bischoff. Roll call was taken and Resolution 23-82 was unanimously approved.

**Personnel Report**

Monica Atkinson, Board President thanked Zach Meister for his 5 years of service.

The Board along with some staff members will create a policy committee to discuss the Tuition Reimbursement policy.

**Resolution 23-83: The HCBDD approve the revised policies as presented.**

A motion was made by Mr. Davis and seconded by Mr. Bischoff. Roll call was taken and Resolution 23-83 was unanimously approved.

**Adjournment**

**Resolution 23-84: The HCBDD approve to adjourn the meeting.**

A motion was made by Mrs. Irving and seconded by Mr. Davis. Roll call was taken and Resolution 23-84 was unanimously approved.

  
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Nelda Irving, Secretary

  
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