



Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

HENRY COUNTY BOARD OF DD MEETING MINUTES

January 15, 2025

Board Members Present: Daniel Bischoff, Chris Buchhop, Kim Cordes,
Tim Davis, Amy Rosebrock, Nichole Tripp

Superintendent: Kelly Rieke

Staff Present: Melinda Camp, Tracy Deblin, Jessica Harmon,
Heather Obermyer, Blake Stambaugh

Visitors: Lisa Owen, Scott Lerch

The Henry County Board of Developmental Disabilities (**HCBDD**) Regular Board meeting was held on January 15, 2025 at 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Dan Bischoff and roll call was taken.

Approval of Minutes, Revisions, or Additions to the Agenda

Resolution 25-06: The HCBDD approve the minutes of the November 20, 2024 Regular Board meeting.

A motion was made by Mrs. Tripp and seconded by Mrs. Cordes. Roll call was taken and Resolution 25-06 was unanimously approved.

New Business from the Board

Resolution 25-07: The HCBDD approve the School Age Services resolution as presented.

A motion was made by Mrs. Cordes and seconded by Mr. Buchhop. Roll call was taken and Resolution 25-07 was unanimously approved.

Resolution 25-08: The HCBDD approve the payment for the Ohio Association of County Boards (OACB) Annual Dues for 2025.

A motion was made by Ms. Rosebrock and seconded by Mr. Davis. Total invoice was \$16,220.00 which was a 3% increase from 2024. Roll call was taken and Resolution 25-08 was unanimously approved.

Updates from the Superintendent:

Kelly Rieke, Superintendent, shared a few updates with the board.

The majority of the \$232,000 ARPA funds were spent. A handout of everything purchased was shared with the board.

We are still in search of another board member who is a person eligible for services or a family member of a person served by the board.

Business Manager Report

Resolution 25-09: The HCBDD approve the November and December 2024 financial reports as presented.

A motion was made by Mr. Buchhop and seconded by Ms. Rosebrock. Roll call was taken and Resolution 25-09 was unanimously approved.

Approval of Contracts and Addendums

Resolution 25-10: The HCBDD approve the contracts and addendums as presented.

A motion was made by Ms. Rosebrock and seconded by Mr. Davis. Scott Lerch, EK Computer was in attendance and explained the additional security products we would like added to our current contract. Henry County Abilities Resource Council (HARC) contract is a renewal vehicle lease. Roll call was taken and Resolution 25-10 was unanimously approved.

Personnel/Policies

Mr. Bischoff, Board President thanked the following employees for their years of service:

Melissa Beman, 5 years
John Hoover, 15 years
Dawn McBride, 42 years

The board reviewed personnel actions of hiring Service Coordinator, Adina Richardson, on December 2, 2024.

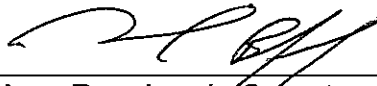
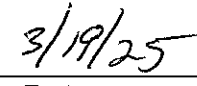
Departmental Reports

Jessica Harmon, Early Intervention Director, broke her report down and shared Early Intervention numbers with the board.

Adjournment

Resolution 25-11: The HCBDD approve to adjourn the January 15, 2025 Regular Board meeting.

A motion was made by Mr. Buchhop and seconded by Ms. Rosebrock. Roll call was taken and Resolution 25-11 was unanimously approved.

	
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Amy Rosebrock, Secretary	Date
<i>Dan Bischoff, Board President</i>	

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