



Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

HENRY COUNTY BOARD OF DD MEETING MINUTES

February 19, 2025

Board Members Present: Samantha Andonian, Daniel Bischoff,
Chris Buchhop, Kim Cordes, Tim Davis,
Nichole Tripp

Superintendent: Kelly Rieke

Staff Present: Keri Bunke, Melinda Camp, Tracy Deblin,
Jessica Harmon, Heather Obermyer

Visitors: Lisa Owen

The Henry County Board of Developmental Disabilities (HCBDD) Regular Board meeting was held on February 19, 2025 at 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Daniel Bischoff and roll call was taken. Amy Rosebrock was excused from the meeting. Oath of office was read by Daniel Bischoff for new board member, Samantha Andonian.

Approval of Minutes, Revisions, or Additions to the Agenda

Resolution 25-12: The HCBDD approve the minutes of the January 15, 2025 Organizational Board meeting.

A motion was made by Mr. Davis and seconded by Mrs. Tripp. Roll call was taken and Resolution 25-12 was unanimously approved.

Resolution 25-13: The HCBDD approve the minutes of the January 15, 2025 Regular Board meeting.

A motion was made by Mrs. Tripp and seconded by Mrs. Cordes. Roll call was taken and Resolution 25-13 was unanimously approved.

Updates from the Superintendent:

Kelly Rieke, Superintendent, shared a few updates with the board.

The 2024 strategic plan was passed out and reviewed.

Voices of HOPE hosted a blood drive here in January. We had a great turnout and will be hosting them more regularly.

March is Developmental Disabilities Awareness Month. Four billboards will be displayed in our area.

We would love to do a spotlight section in the newsletter or on the radio about our board members. If this is something you would like to share, please let Keri know.

OACB is hosting a webinar on 2/24/25 from 12:00 pm-1:00pm. Titled County Board Levies: Legal Overview for Public Employees. Please let us know if you would like registered.

Business Manager Report

Resolution 25-14: The HCBDD approve the January 2025 financial reports as presented.

A motion was made by Mrs. Tripp and seconded by Mr. Buchhop. Roll call was taken and Resolution 25-14 was unanimously approved.

Personnel/Policies

Mr. Bischoff, Board President thanked the following employees for their years of service:

Phillip Etoll, 4 years
Kristine Banister, 11 years
Kelly Verbeke, 29 years

Resolution 25-15: The HCBDD approve the revised policy as presented.

A motion was made by Mr. Davis and seconded by Mrs. Cordes. Heather Obermyer, Operations Manager, shared the revisions to policy 5.29 Drug and Alcohol-Free Workplace stating four policies were combined into one and information regarding medical and recreational marijuana was added. Roll call was taken and Resolution 25-15 was unanimously approved.

Resolution 25-16: The HCBDD approve the revised job descriptions as presented.

A motion as made by Mrs. Tripp and seconded by Mr. Buchhop. Mrs. Obermyer shared these were the last of the job descriptions that needed to be put into the new format. Roll call was taken and Resolution 25-16 was unanimously approved.

Departmental Reports

Melinda Camp, Community Relations/Employment First Manager, broke her report down and shared community employment numbers with the board.

Executive Session

Resolution 25-17: The HCBDD approve entering into executive session to discuss matters required to be kept confidential.

A motion was made by Mrs. Cordes and seconded by Mr. Buchhop. Roll call was taken and Resolution 25-17 was unanimously approved.


Time In: 4:25
Time Out: 4:36

No Action Taken.

Adjournment

Resolution 25-18: The HCBDD approve to adjourn the February 19, 2025 Regular Board meeting.

A motion was made by Mr. Davis and seconded by Mr. Buchhop. Roll call was taken and Resolution 25-18 was unanimously approved.

	<u>3/19/25</u>
Amy Rosebrock, Secretary	Date
Don Bischoff Bischoff, Board President	

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