



135 East Maumee Avenue, Napoleon, OH 43545

HENRY COUNTY BOARD OF DD MEETING MINUTES

April 16, 2025

Board Members Present: Samantha Andonian, Daniel Bischoff,
Chris Buchhop, Kim Cordes, Tim Davis,
Nichole Tripp

Superintendent: Kelly Rieke

Staff Present: Keri Bunke, Melinda Camp, Tracy Deblin,
Jessica Harmon, Zach Meister, Heather Obermyer,
Blake Stambaugh

Visitors: Randy Barnes, Lisa Owen

The Henry County Board of Developmental Disabilities (**HCBDD**) Regular Board meeting was held on April 16, 2025 at 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Daniel Bischoff and roll call was taken. Amy Rosebrock was excused from the meeting.

Reception and Comments of Visitors

Randy Barnes shared a few feel-good stories with the board on the growth of the some of the individuals we serve over the years.

Announcements and Communications

Kelly Rieke, Superintendent, awarded Randy Barnes with the HOPE Services Community Champion Award. This honor recognizes Randy's unwavering commitment and advocacy for individuals with developmental disabilities, highlighting his significant contributions to our community. Thank you, Randy!

Approval of Minutes, Revisions, or Additions to the Agenda

Resolution 25-26: The HCBDD approve the minutes of the March 19, 2025 Regular Board meeting.

A motion was made by Mr. Buchhop and seconded by Mr. Davis. Roll call was taken and Resolution 25-26 was unanimously approved.

New Business from the Board

Resolution 25-27: The HCBDD approve Ethics Council recommendation regarding an outside employment notification.

A motion was made by Mrs. Tripp and seconded by Mr. Buchhop. Outside employment for Renita Kuehner was approved. A 90-day review was put in place to make sure no conflicts arise. Roll call was taken and Resolution 25-20 was unanimously approved.

Updates from the Superintendent:

Kelly Rieke, Superintendent, shared a few updates with the board.

April is Child Abuse Prevention month. Staff wore blue in recognition of this month and donated to purses for prevention benefiting Henry County Job and Family Services.

A reminder was shared about board member training at Defiance College on April 30th at 5pm.

The OACB Spring Conference is May 8th and 9th in downtown Columbus. If any board members are interested in attending, please let us know.

We will schedule a finance committee meeting in May to start working on the preliminary budget for 2026. Finance committee members are Dan, Tim, and Amy.

Business Manager Report

Resolution 25-28: The HCBDD approve the March 2025 financial reports as presented.

A motion was made by Mr. Buchhop and seconded by Mrs. Cordes. Roll call was taken and Resolution 25-28 was unanimously approved.

Contracts and Addendums

Resolution 25-29: The HCBDD approve the contracts and addendums as presented.

A motion was made by Mr. Buchhop and seconded by Mrs. Andonian. A preventative maintenance renewal for Fitzenrider was reviewed. Ethics Council also reviewed three quotes for the office mowing and recommended COREE Residential to the full board. Roll call was taken and Resolution 25-29 was unanimously approved.

Personnel/Policies

Mr. Bischoff, Board President thanked Blake Stambaugh for his 15 years of service.

Resolution 25-30: The HCBDD approve the revised policies as presented.

A motion was made by Mr. Buchhop and seconded by Mrs. Tripp. 5.24 Progressive Discipline & Corrective Action and 5.30 Vehicle Operating & Usage were both reviewed. Roll call was taken and Resolution 25-30 was unanimously approved.

Departmental Reports

Zach Meister, Special Olympics Coordinator, broke his report down and shared information about Special Olympics with the board. Special Olympics is currently busy with horseback, track, bocce, cheerleading, volleyball, powerlifting and E-sports.

Adjournment

Resolution 25-31: The HCBDD approve to adjourn the March 19, 2025 Regular Board meeting.

A motion was made by Mr. Buchhop and seconded by Mrs. Cordes. Roll call was taken and Resolution 25-31 was unanimously approved.



Amy Rosebrock, Secretary Date
Daniel Bischoff President
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