



135 East Maumee Avenue, Napoleon, OH 43545

**HENRY COUNTY BOARD OF DD MEETING MINUTES**

**November 25, 2025**

Board Members Present: Samantha Andonian, Daniel Bischoff,  
Chris Buchhop, Kim Cordes,  
Harmony Downing, Nichole Tripp

Superintendent: Kelly Rieke

Staff Present: Keri Bunke, Melinda Camp, Tracy Deblin,  
Jessica Harmon, Sue Hartsworm,  
Heather Obermyer, Blake Stambaugh

Visitors: Christina Clark, Bethany Mathers,  
Lisa Owen, Chris Scarberry

The Henry County Board of Developmental Disabilities (**HCBDD**) Regular Board meeting was held on November 25, 2025, at 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Daniel Bischoff and roll call was taken. Tim Davis was excused from the meeting.

**Resolution 25-74: The HCBDD approve the recognition of Suzanne Hartsworm upon her retirement.**

The Board thanks Suzanne for her many years of service and wished her the best in her future endeavors.

**Approval of Minutes, Revisions, or Additions to the Agenda**

**Resolution 25-75: The HCBDD approve the minutes of the October 15, 2025, Regular Board meeting.**

A motion was made by Mr. Buchhop and seconded by Mrs. Tripp. Roll call was taken and Resolution 25-75 was unanimously approved.

**New Business from the Board**

**Resolution 25-76: The HCBDD approve the 2026-2028 Strategic Plan as presented.**

A motion was made by Mr. Buchhop and seconded by Mrs. Cordes. Kelly Rieke, Superintendent, shared we utilized a public survey, had department input and we had an

engaging conversation at our all staff meeting to produce focus areas. Our focuses for the next three years will be sustainability, advocacy and empowerment, provider and partner support, and community awareness and engagement. Roll call was taken and Resolution 25-76 was unanimously approved.

**Resolution 25-77: The HCBDD approve the 2026 Table of Organization as presented.**

A motion was made by Mr. Buchhop and seconded by Mrs. Andonian. Roll call was taken and Resolution 25-77 was unanimously approved.

**Resolution 25-78: The HCBDD approve canceling the December 17, 2025, Regular Board Meeting.**

A motion was made by Mr. Buchhop and seconded by Mrs. Downing. Roll call was taken and Resolution 25-77 was unanimously approved.

**Updates from the Superintendent:**

Mrs. Rieke shared a few updates with the board.

House Bill 309 passed out of the Senate that clarifies and expands the current powers of the county budget commission which consists of the Auditor, Treasurer, and Prosecutor. The Bill was sent to the Governor for approval and will become law 90 days later.

Superintendents from Henry, Defiance, Fulton, Williams, Putnum, Paulding, Van Wert, and Hancock met with Ohio Senate President Rob McColley to talk about our funding related to property taxes and how it differs from school funding. We explained how our levy dollars do not increase when property values increase.

Tracy Deblin, Business Manager, and I will meet with the Commissioners on December 2nd to present our 2026 budget.

A group of us attended the OACB annual convention last week. We had a great time networking while learning more about services and fiscal sustainability.

Randy Barnes has announced his retirement as the recreation coordinator through HARC. HARC has posted the position.

We are in the process of interviewing for the open SSA position.

We are hosting a blood drive on January 22 at HOPE from 10:00 AM-4:00 PM.

Board member training requirements must be completed before the end of the year. For those that still need training, today I emailed you with training materials.

## **Business Manager Report**

### **Resolution 25-79: The HCBDD approve the October 2025 financial reports as presented.**

A motion was made by Mr. Buchhop and seconded by Mrs. Cordes. Roll call was taken and Resolution 25-79 was unanimously approved.

### **Resolution 25-80: The HCBDD approve adjustment to the 2025 Non-Federal share of Medicaid Expenditures for 2026 as presented.**

A motion was made by Mr. Buchhop and seconded by Mrs. Andonian. Roll call was taken and Resolution 25-80 was unanimously approved.

## **Contracts and Addendums**

### **Resolution 25-81: The HCBDD approve the contracts and addendums as presented.**

A motion was made by Mr. Buchhop and seconded by Mrs. Tripp. Contracts reviewed were Amanda Short/Interpreter, NOWAC/Services, and P.T. Services/OT, PT, Speech. Roll call was taken and Resolution 25-81 was unanimously approved.

## **Personnel/Policies**

Mr. Bischoff, Board President thanked the following employees for their years of service:

Tracy Deblin, 3 years  
Heather Obermyer, 17 years  
Suzanne Hartsworm, 31 years

## **Departmental Reports**

Keri Bunke, Community Relations Coordinator, as well as Voices of HOPE advocates shared their experience at Synergy and thanked the board members for supporting their attendance.

## **Executive Session**

### **Resolution 25-82: The HCBDD approve entering into executive session to discuss employment of public employees.**

A motion was made by Mr. Buchhop and seconded by Mrs. Andonian. Roll call was taken and Resolution 25-82 was unanimously approved.

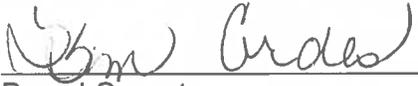
Time In: 4:36 p.m.  
Time Out: 4:41 p.m.

No Action Taken.

**Adjournment**

**Resolution 25-83: The HCBDD approve to adjourn the November 25, 2025, Regular Board meeting.**

A motion was made by Mr. Buchhop and seconded by Mrs. Tripp. Roll call was taken and Resolution 25-83 was unanimously approved.

  
\_\_\_\_\_  
Board Secretary

11/21/2024  
Date

hlo