



Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

## HENRY COUNTY BOARD OF DD MEETING MINUTES

April 15, 2026

Board Members Present: Samantha Andonian, Daniel Bischoff,  
Chris Buchhop, Kim Cordes, Harmony Downing,  
Brenda Kruse, Nichole Tripp

Superintendent: Kelly Rieke

Staff Present: Keri Bunke, Melinda Camp, Tracy Deblin,  
Jessica Harmon, Heather Obermyer,  
Blake Stambaugh

Visitors: Randy Barnes, Lisa Owen

The Henry County Board of Developmental Disabilities (**HCBDD**) Regular Board meeting was held on April 15, 2026, at 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Daniel Bischoff and roll call was taken. Nichole Tripp joined the meeting via Zoom.

### **Announcements and Communications**

Daniel Bischoff, Board President, administered the Oath of Office to Board Member, Brenda Kruse.

### **Approval of Minutes, Revisions, or Additions to the Agenda**

#### **Resolution 26-17: The HCBDD approve the minutes of the March 18, 2026 Regular Board meeting.**

A motion was made by Mr. Buchhop and seconded by Mrs. Cordes. Roll call was taken and Resolution 26-17 was unanimously approved.

### **New Business from the Board**

#### **Resolution 26-18 The HCBDD approve the updated Table of Organization as presented.**

A motion was made by Mr. Buchhop and seconded by Mrs. Andonian. This reflects the job description that was approved last month. Roll call was taken and Resolution 26-18 was unanimously approved.

**Finance Committee Recommendations:**

**Resolution 26-19: The HCBDD approve to request that the Henry County Commissioners declare the necessity of levying a tax in the excess of the ten-mill limitation and to certify this resolution to the Henry County Auditor for the purpose of obtaining the required millage and revenue certification, as presented.**

A motion was made by Mrs. Downing and seconded by Mr. Buchhop. Based on the five-year projections, the Finance Committee is recommending a 2.5 mil 5-year levy. If the board approves, Mrs. Rieke will meet with the Commissioners on April 21<sup>st</sup> for their approval. Roll call was taken and Resolution 26-19 was unanimously approved.

**Updates from the Superintendent:**

Kelly Rieke, Superintendent, shared a few updates with the board.

The ten concepts we have discussed regarding funding the future were shared with the Ohio Department of Developmental Disabilities. Based on concept #2, increase in county board sharing services and proactive planning, there have been seven counties in the southern region that have agreed to pursue regionalization. These are small counties that are in financial emergency. The state has agreed to pay the Medicaid match for these seven counties if they regionalize. Some of these counties have experienced compliance issues. It is unclear at this time what this will look like and if it will be an expectation moving forward with proposals made during the next state budget process.

We have started interviews for the Service Coordinator position for Early Intervention.

OACB spring conference is May 21<sup>st</sup> and 22<sup>nd</sup>. If anyone is interested in attending, please reach out for more information.

**Business Manager Report**

**Resolution 26-20: The HCBDD approve the March 2026 financial report as presented.**

A motion was made by Mr. Buchhop and seconded by Mrs. Cordes. Roll call was taken and Resolution 26-20 was unanimously approved.

**Contracts and Addendums**

**Resolution 26-21: The HCBDD approve the contracts and addendums as presented in.**

A motion was made by Mr. Buchhop and seconded by Mrs. Andonian. Heather Obermyer, Operations Managers, stated as the board starts looking at cost saving measures, it was determined to decrease cleaning services at the office from two days down to one per

week. Fitzenrider, COREE, and LAMAR were all renewals and reviewed by the board. Roll call was taken and resolution 26-21 was unanimously approved.

### **Personnel/Policies**

Mr. Bischoff, Board President, thanked Blake Stambaugh for his 16 years of service.

The board reviewed personnel actions of resignations from Early Intervention Developmental Specialist, Darwin Becker effective June 5, 2026, and Early Intervention Developmental Specialist, Dawn McBride effective July 13, 2026.

### **Departmental Updates**

Blake Stambaugh, SSA Director, presented on InterRAI. InterRAI is a standardized assessment tool used across Ohio and other states to better understand a person's strengths, needs, and preferences. People enrolled on Individual Options (IO), Level One, and Self-Empowered Life Funding (SELF) waivers will be assessed using InterRAI.

The goal is to create a more complete picture of the person. The InterRAI assessment is replacing the Developmental Disabilities Profile and Acuity Assessments and is part of an effort to modernize waivers in Ohio. It helps guide service planning, ensures support is appropriate, and helps teams make informed decisions. It also enables better communication across providers and counties because everyone uses the same tool.

The assessment is completed by an InterRAI Assessor through NOWAC. It is a collaborative process, and an individual or their guardian can choose a person who knows them best to support them during the assessment process.

The InterRAI assessment looks at several areas like daily living skills, health and safety, communication, behavior, and social connections. It is very comprehensive, but again, the purpose is to support better outcomes, not to overwhelm individuals.

### **Adjournment**

#### **Resolution 26-22: The HCBDD approve to adjourn the April 15, 2026, Regular Board meeting.**

A motion was made by Mr. Buchhop and seconded by Mrs. Downing. Roll call was taken and Resolution 26-22 was unanimously approved.

  
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Kim Cordes, Board Secretary

  
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Date