



Henry County Board of Developmental Disabilities

135 East Maumee Avenue, Napoleon, OH 43545

HENRY COUNTY BOARD OF DD MEETING MINUTES

July 15, 2026

Board Members Present: Samantha Andonian, Daniel Bischoff,
Chris Buchhop, Kim Cordes, Harmony Downing,
Brenda Kruse, Nichole Tripp

Superintendent: Kelly Rieke

Staff Present: Keri Bunke, Melinda Camp, Tracy Deblin,
Jessica Harmon, Heather Obermyer,
Blake Stambaugh

Visitors: Lisa Owen

The Henry County Board of Developmental Disabilities (HCBDD) Regular Board meeting was held on July 15, 2026, at 135 East Maumee Avenue, Napoleon, Ohio. The meeting was called to order by Daniel Bischoff and roll call was taken. Nichole Tripp joined the meeting via Zoom.

Approval of Minutes, Revisions, or Additions to the Agenda

Resolution 26-37: The HCBDD approved the minutes of the June 17, 2026, Regular Board meeting.

A motion was made by Mr. Buchhop and seconded by Mrs. Cordes. Roll call was taken and Resolution 26-37 was unanimously approved.

Old Business from the Board

Resolution 26-38: The HCBDD approved the revised table of organization as presented.

A motion was made by Mr. Buchhop and seconded by Mrs. Downing. We have filled our vacant positions in Early Intervention and look to abolish the part-time developmental specialist position. Roll call was taken and Resolution 26-38 was unanimously approved.

Resolution 26-39: The HCBDD approved the revised job description as presented.

A motion was made by Mr. Buchhop and seconded by Mrs. Cordes. With an increase in referrals, we would like to move this to a full-time position with the flexibility of 32-40 hours. Roll call was taken and Resolution 26-39 was unanimously approved.

Updates from the Superintendent:

Kelly Rieke, Superintendent, shared a few updates with the board.

We received our fiscal scorecard from DODD which measures our financial risk. There are eleven metrics that are used to determine your score. Based on our projections, we have gone from fiscal watch to fiscal warning. We have 60 days to submit a sustainability plan to DODD.

Regionalization continues to be a focused discussion. County boards understand the importance of state wideeness. An individual should receive similar Medicaid services regardless of the county they live in. I have been part of regionalization discussion with our six other NOWAC counties. As of right now, with the limited information we have, we are working on areas that we can standardize and be more consistent as part of the strategic planning process.

Henry county is ranked #1 in the number of people we serve based on population. 1.61% of our population is served by our county board.

We have successfully switched to Henry County I.T.

HARC is running the popcorn booth the week of the fair August 13 – 20th. Shine in the showing is Tuesday August 18 at 6pm. August 18 is also Veteran, Senior, and DD Day at the fair.

Business Manager Report

Resolution 26-40: The HCBDD approved the June 2026 financial reports as presented.

A motion was made by Mr. Buchhop and seconded by Mrs. Kruse. Roll call was taken and Resolution 26-40 was unanimously approved.

Resolution 26-41: The HCBDD approved the contracts and addendums as presented.

A motion was made by Mr. Buchhop and seconded by Mrs. Andonian. A shared cost agreement with JFS for two children in foster care. Roll call was taken and Resolution 26-41 was unanimously approved.

Personnel / Policies

Mr. Bischoff, Board President thanked the following employees for their years of service:

Keri Bunke, 2 years of service
Amber Weaver, 2 years of service

Departmental Reports

Jessica Harmon, Early Intervention Director, shared a few updates with the board including updated caseload numbers, working at the fair during kids' day, looking forward to the second community screening here at HOPE on September 24th, and shared a success story of a child in the early intervention program.

Adjournment

Resolution 26-42: The HCBDD approved to adjourn the July 15, 2026, Regular Board meeting.

A motion was made by Mr. Buchhop and seconded by Mrs. Downing. Roll call was taken and Resolution 26-42 was unanimously approved.



Kim Cordes, Board Secretary

8/19/2026

Date

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